

Project: Wagner Park Site Assessment
Services

Date: May 20, 2015

RE: Addendum # 2
of Pages: (2)

The following revisions and/or clarifications are hereby made to the RFP documents for “Wagner Park Site Assessment Services.”

Clarifications / Notes:

The due date for responses to this RFP submission has not been extended. All submissions must be received by 3:00pm on June 2, 2015.

If the package is being messengered, please allow ample time for security clearance or have the package clocked in at the messenger center which is located inside the WEST STREET ENTRANCE, to the left of the stairs.

RFP Questions:

1. To develop Wagner Park’s community services and amenities, what level of resident input (e.g. a one-time charrette or lengthier outreach process) does the BPCA expect from Consultant teams?

Response: BPCA expects that the selected Consultant will familiarize itself with the relevant interests and priorities of local residents and businesses to the extent that they are related to the project’s Evaluation Factors. It is left to the discretion of the Proposer to propose an appropriate and effective methodology to achieve this objective; however, BPCA believes that direct, targeted research and outreach may be more effective than a one-time charrette.

2. How much of the assessment and recommendations are about the socio economic resiliency of the park and/or the actual physical resiliency of the site?

Response: The term “resiliency” is utilized in the RFP to refer to the physical resiliency of the site and any site structures in the face of potential storm, coastal flooding and climate change impacts and the durability of the site and its structures over time. It is expected that this analysis will be combined with a thorough assessment of the other Evaluation Factors referenced in the RFP, each of which may be considered to relate in significant part to matters of social and economic responsiveness, effectiveness and sustainability. It is expected that each Evaluation Factor will be fully and appropriately addressed in both the selected Consultant’s assessment and recommendations.

3. The RFP says that the page limit is 15 pages exclusive of the transmittal letter and the appendices listed below. Can you please clarify the appendices?

Response: The following items will be included in the 15 page maximum proposal length:

- executive summary
- firm's discussion of its understanding of services required
- firm’s responses to RFP Questions and RFP Additional Information Request

Resumes, Client references, insurance certificates / statement, use of NY State businesses (Section X, page 12 of the RFP), signed addenda and financial statements will not be included in the 15 page maximum proposal length.

Sub-consultants are not required to provide the mandatory forms, references or responses to the questionnaire.

Sub-consultant professional biographies should be submitted at the proposer's discretion; the inclusion of sub-consultant biographies will not be included in the 15 page maximum proposal length.

By signing the line below, I am acknowledging that all pages of this Addendum have been received, reviewed and understood, and will be incorporated into the Proposal submitted. This document must be attached to the Proposal for consideration.

Print Name

Signature

Date

Number of pages received: _____ <fill in>

Distributed to: All prospective Proposers